

John J. Rivero, Principal



**Dr. Michael Conti School, PS #5**  
***"At Conti, we believe we can achieve!"***  
**2022 - 2023 Welcome Back to School Kit**



Albert Padilla, Assistant Principal

### **Arrival**

**The official school day is from 8:30AM to 2:45PM**

For safety reasons, children may not be dropped off at school prior to 8:30 AM.

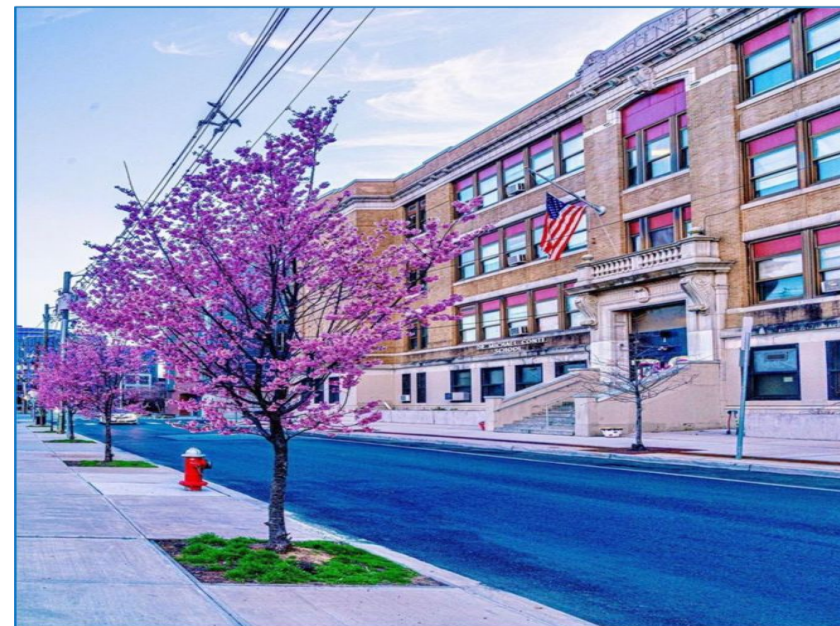
Parents who need morning care may register their child in the Morning Stars Program which starts at 7:00 am - see CASPER/Morning Stars section on page 2.

**Entrance doors will be opened at 8:30AM and close at 8:40AM.** To minimize student traffic, students must use their assigned entrances (See Arrival/Dismissal chart below).

Students arriving after 8:40 am must report to the Main Entrance and receive a Late Pass.

**Please ensure that your child arrives at school on time so that his/her day is successful and does not pose a disruption to their learning and that of others.**

Please click on the link [2022-2023 Arrival/Dismissal Chart](#) to view which doors students enter and leave the building.



**Dismissal:** Our goal is to dismiss all students in an orderly and safe manner. **To fulfill this goal, prompt parental pick-up is required on a daily basis.**

**Students in Pre-K will be dismissed across the street by the park fence by 2:30 pm.** Parents must pick up their child no later than **2:40 pm.**

**Kindergarten students will be dismissed in front of the building by 2:35 pm.** Approved parents/guardians will need to pick the students by **2:40 pm.** (If you have a child in Pre-K/K who has a sibling in the upper grades, first pick up your Pre-K/K child and then pick up the older sibling.)

**Students in Grades 1-8 will be dismissed at 2:40PM.** Their teacher will escort them to their street exit (see chart link above). At dismissal, students not participating in an after-school program (Casper, Extended Day, Clubs) **MUST** be picked up by **2:45PM.** In order to ensure a safe and orderly dismissal, please do not congregate in front of the doors. Parents are expected to pick up their child on time no later than 2:45 pm. Please plan travel time accordingly.

If dropping off/picking up your child with an automobile: Never leave your vehicle double-parked. Pull over so others can pass when dropping off your child. **WARNING:** You may be ticketed if you are blocking school bus entrance. Finally, Please Do Not STOP in Crosswalks! The police will be contacted to assist with dismissal if necessary.

**If you're running late, you must contact your child's teacher or the main office (201-714-4300) immediately.**

### **Breakfast/Lunch/Recess**

Breakfast is served daily in your child's classroom and it is free for all students. Instruction begins promptly at 8:45 a.m. ***We ask that you drop off your children on time to avoid disruptions to learning,***

Lunch is served daily in the cafeteria. The staggered lunch schedule will continue for grades K-8 to ease congestion. Students will have 20 minutes to eat their lunch and 20 minutes for recess.

### **VERY IMPORTANT**

The lunch application can be found by clicking on the link: [JCPS Lunch Application](#). To ensure that we receive the state funding that we are entitled to, we ask that everyone complete the lunch application even if you don't believe you will qualify for free/reduced lunch or if your child will not be participating in school lunch. Completed lunch applications also helps the State of New Jersey have a better understanding of our school's demography. **Until the application is processed by the Food Services Dept you will need to pay full price for lunch, if desired as of Thursday, September 8, 2022.**

### **Visitors**

**As a safety precaution all parents/guardians/guests entering the building MUST enter and exit using the Main Entrance and sign in at the security desk.** In order to ensure the safety of children and staff, please be advised that parents will not be permitted to enter the building without an appointment.

### **COVID-19 Update**

- Vaccination is highly encouraged
- No Temperature Screening
- No Quarantine or Remote Instruction
- Masks are optional

### **Dress Code**

Kindergarten through 8<sup>th</sup> grade students are required to wear a uniform. Pre-K students should wear a red top with sneakers. See attached regarding dress code information for K-8 students. [2022-2023 School Uniform Policy](#). To order uniforms please click on the link: [Ken's U Print](#)

### **Cell Phone Policy**

Students are permitted to bring carry cell phones to school. However, cell phones for students in grades 5-8 will be collected in the morning and returned to the students at the end of the day. Parents who need to reach their children during the school day to address an emergency must contact the main office. Please click on the link to find out more: [Cell Phone Policy](#)

### **Important Forms/Documents for your review & attention**

1. [Emergency Contact Form](#) (Must be completed by 9/16)
2. [Student Code of Conduct](#) (Acknowledge receipt by 9/16)
3. [Open House Flyer](#)
4. [Half Day Sessions](#)
5. [Student Dress Down Day Schedule](#)
6. Homework Policy (Coming Soon!)
7. Promotion Policy (Coming Soon!)
8. Media Release Form (Coming soon!)

All forms above highlighted in yellow must be completed online.

### **CASPER /Morning Stars**

CASPER begins immediately at dismissal for grades Pre-K to 5<sup>th</sup> grade and ends at 6:00 pm. CASPER and Morning Stars programs are available for a fee. Please see attached flyer: [Casper & Stars](#).

Online Registration: Begins on September 8th  
Programs Start Date: September 12th.

### **Communication: Stay connected with us!**

1. Ensure you are signed-up for Black Board Connect
2. School Blog: [Conti Corner](#)
3. Regularly check on our webpage: <https://ps5.jcboe.org/>.
4. Follow us on Instagram: [@PS5jcofficial](#).

### **Staff Roster**

Attached below is the 2022-2023 Staff Roster. If you have any questions regarding your child's homeroom, please email us [contactps5@jcboe.org](mailto:contactps5@jcboe.org)

[PS5 Staff Roster](#)